

ATTACHMENT 17.21: SOLUTION OPERATIONS LEAD - QUALIFICATIONS FORM

The Bidder may use multiple projects to meet the total experience required for each mandatory experience and, if applicable, desirable experience. A separate form must be completed for each project cited.

QUALIFICATIONS FORM	
1	Bidder:
2	Key Staff Name:
3	Key Staff's Referenced Project Name:
4	Company Name (of staff's reference):
5	Contact Name, Title, Email Address and Telephone Number (of Staff's Reference):
6	Key Staff Start Date (MM/DD/YYYY):
7	Key Staff End Date (MM/DD/YYYY):
8	Project Description:
9	Project Contract Amount:
10	For each mandatory experience and, if applicable, desirable experience listed below, check "Yes" if the total years of experience was met on this referenced project; check "No" if none of the experience was met on this referenced project; or check "Partial" if fewer than the total years of experience was met on this referenced project. If partial or total experience was met (checked), enter the years and/or months of "Experience gained on this referenced project" and describe the Staff's role and responsibilities performed on the project in the "Description of services provided" field.

Number	Classification	Mandatory Experience	Total Experience Required	Experience gained on this cited Project
11	M	A minimum of five (5) years of experience managing the operational processes, including help desk and training, of the proposed solution.	5 Years	Yes ☐ No ☐ Partial ☐ Yr.____ Mo.____
Description of services provided:				

Number	Classification	Mandatory Experience	Total Experience Required	Experience gained on this cited Project
12	M	A minimum of three (3) years of experience training and leading the client operations team in knowledge transfer and management of business rules.	3 Years	Yes ☐ No ☐ Partial ☐ Yr.____ Mo.____
Description of services provided:				

Number	Classification	Mandatory Experience	Total Experience Required	Experience gained on this cited Project
13	M	A minimum of two (2) years of knowledge and experience with	2 Years	Yes ☐

Number	Classification	Mandatory Experience	Total Experience Required	Experience gained on this cited Project
		public health in the public sector.		No ☐ Partial ☐ Yr.____ Mo.____
Description of services provided:				

Number	Classification	Mandatory Experience	Total Experience Required	Experience gained on this cited Project
14	M	A minimum of five (5) years of experience of leading geographically distributed teams.	5 Years	Yes ☐ No ☐ Partial ☐ Yr.____ Mo.____
Description of services provided:				

Number	Classification	Mandatory Experience	Total Experience Required	Experience gained on this cited Project
15	M	A minimum of three (3) years of experience managing IT operations for a large IT system valued at \$5,000,000 or more.	3 Years	Yes ☐ No ☐

Number	Classification	Mandatory Experience	Total Experience Required	Experience gained on this cited Project
				Partial ☐ Yr.____ Mo.____
	Description of services provided: 			

Number	Classification	Desirable Experience	Total Experience Required	Experience gained on this cited Project
16	DS	One (1) to three (3) years of experience as the Solution Operations Lead implementing or maintaining a public sector system. Five (5) points per year for up to three (3) years of satisfactory Solution Operations Lead experience. To receive DS points for this requirement, the following conditions must be met: The public sector system must be for a federal, state, county or city government with a population greater than 1,000,000 people.	1-3 Years	Yes ☐ No ☐ Partial ☐ Yr.____ Mo.____

Number	Classification	Desirable Experience	Total Experience Required	Experience gained on this cited Project
		5 pts. X 3 years = 15 maximum points possible.		
	Description of services provided:			